XPeng Inc.
小鵬汽車有限公司*

(A company controlled through weighted voting rights and incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立以不同投票權控制的有限公司)

(Stock Code: 9868)
(股份代號: 9868)

NOTIFICATION LETTER 通知信函

Dear Shareholder, 12 May 2025

XPeng Inc. (the "Company")
— Notification of publication of the Proxy Statement/Circular for Annual General Meeting and the related Form of Proxy (the "Current Corporate Communication")

We wish to notify you that the Current Corporate Communication of the Company is available in printed English and Chinese versions. It is also available in electronic version on the websites of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk and the Company at www.xiaopeng.com. You may now access the Current Corporate Communication by clicking the **<Investor Relations>** section of the Company's website.

If you wish to receive the printed copies of the Current Corporate Communication, please complete Part A of the request form (the "Request Form") (at the back of this letter) and return it to the Company's Hong Kong Branch Share Registrar, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post (using the pre-paid mailing label provided at the bottom of the Request Form if posted in Hong Kong) or by email at 9868-ecom@vistra.com. The printed copies of the Current Corporate Communication will be sent to you free of charge upon receipt of your request. If you have elected (or are deemed to have elected) to access the Current Corporate Communication by electronic means through the websites mentioned above but for any reason have difficulty in receiving or gaining access to the Current Corporate Communication, or wish to receive them in printed form, the Company will promptly upon receiving your written request send the Current Corporate Communication to you in printed form free of charge.

You may at any time change your choice of language or means of receipt of the Company's all future Corporate Communications, free of charge, by completing Part B of the Request Form (at the back of this letter) and returning it to Tricor Investor Services Limited.

Should you have any queries relating to this notification, please do not hesitate to call the enquiry hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m. (Monday to Friday, excluding public holidays).

By order of the Board
XPeng Inc.
Xiaopeng He
Chairman

Note: "Corporate Communications" refer to any document issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

* *For identification purpose only*

各股東：

XPeng Inc.(「本公司」)
— 股東週年大會的委託投票説明書／通函及相關代表委任表格(「本次公司通訊」)之發佈通知

謹此通知，本公司之本次公司通訊備有中文及英文印刷版本，亦同時備有登載於香港聯合交易所有限公司網站www.hkexnews.hk及本公司網站www.xiaopeng.com的電子版本。 閣下可在本公司網站「**投資者關係**」項目內瀏覽本次公司通訊。

倘 閣下擬收取本次公司通訊的印刷本，請填妥申請表格(「申請表格」)(於本函的背頁)的甲部及寄回(如在香港投寄，可使用申請表格底部隨附的已預付郵費的郵寄標籤)至本公司之香港股份過戶登記分處卓佳證券登記有限公司，地址為香港夏慤道16號遠東金融中心17樓，或經電郵至9868-ecom@vistra.com。本公司會應 閣下的要求，免費發送本次公司通訊的印刷本予 閣下。倘 閣下選擇(或被視為已選擇)透過上述網站以電子方式閱覽本次公司通訊，但因任何理由於收取或接收本次公司通訊時遇到困難，或擬收取印刷本，本公司在收到 閣下的書面要求後會立即向 閣下免費發送本次公司通訊之印刷本。

閣下可隨時更改收取本公司所有日後公司通訊的語言版本或收取方式的選擇，費用全免。請填寫申請表格(於本函的背頁)的乙部，然後把表格交回卓佳證券登記有限公司。

閣下如就本通知有任何疑問，請於上午九時至下午五時(星期一至星期五，公眾假期除外)，致電查詢熱線(852) 2980 1333。

承董事會命
XPeng Inc.
董事長
何小鵬

2025年5月12日

附註： 「公司通訊」指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，其中包括但不限於：(a)董事會報告、年度賬目連同核數師報告及財務摘要報告(如適用)；(b)中期報告及中期摘要報告(如適用)；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

* *僅供識別*

Name(s) and address of Shareholder(s):
股東之姓名及地址：

REQUEST FORM 申請表格

To: **XPeng Inc. (the "Company")** **(Stock Code: 9868)** c/o Tricor Investor Services Limited 17/F, Far East Finance Centre 16 Harcourt Road, Hong Kong	致： **XPeng Inc.(「本公司」)** **(股份代號：9868)** 經卓佳證券登記有限公司 香港夏慤道16號 遠東金融中心17樓

Part A — I/We would like to receive the Current Corporate Communications of the Company as indicated below:
甲部 — 本人／吾等希望以下列方式收取本公司本次公司通訊：

(Please mark (**X**) in the following box 請於下列空格內劃上「**X**」號)

☐ to receive **printed copies** of the Current Corporate Communications.
收取本次公司通訊之**印刷本**。

Part B — I/We would like to change the choice of language or means of receipt of future Corporate Communications of the Company as indicated below:
乙部 — 本人／吾等希望更改收取本公司日後公司通訊之語言版本或收取方式之選擇：

(Please mark (**X**) in **ONLY ONE** of the following boxes 請從下列各空格只選取其中**一個空格**內劃上「**X**」號)

☐ to read the **website version** of all future Corporate Communications on the Company's website in lieu of receiving printed copies; and to receive an email notification or a notification letter of the availability of the Corporate Communication on the Company's website; OR
於本公司網站閱覽所有日後公司通訊之**網上版本**，以代替收取印刷本，並收取公司通訊在本公司網站已發佈之電郵通知或通知信函；或

Email Address
電郵地址

(The Company will send to the email address provided above (if any) a notification of the availability of the Corporate Communication on the Company's website in the future. If no email address is provided, only a notification letter of the availability of the Corporate Communication on the Company's website will be sent to the shareholder. ***Please provide the email address in Block Letters*** *and the email address is used for notification of release of Corporate Communication only.)*
(本公司日後會在公司通訊於本公司網站已發佈時，發出通知至以上提供之電郵地址(如有)。如未有提供電郵地址，則會在公司通訊於本公司網站已發佈時，僅發出通知信函予 閣下。 ***請以正楷填寫電郵地址*** *，而該電郵地址僅供用作發送有關公司通訊已發佈之通知。)*

☐ to receive the **printed English version** of all future Corporate Communications **ONLY**; OR
僅收取所有日後公司通訊之**英文印刷本；或**

☐ to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; OR
僅收取所有日後公司通訊之**中文印刷本；或**

☐ to receive **both the printed English and Chinese versions** of all future Corporate Communications.
同時收取所有日後公司通訊之**英文及中文印刷本**。

Name(s) of Shareholder(s):
股東姓名：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Signature:
簽署：

Contact Telephone Number:
聯絡電話號碼：

Date:
日期：

Notes:
附註：

1. Please complete, sign and return this request form to the Company's Hong Kong Branch Share Registrar, Tricor Investor Services Limited, by post (using the mailing label as indicated below) or by email at 9868-ecom@vistra.com.
請填妥及簽署此申請表格，並經郵遞(按下述之指示使用郵寄標籤)或電郵至9868-ecom@vistra.com交回本公司之香港股份過戶登記分處卓佳證券登記有限公司。
2. The instruction under Part B above will apply to all future Corporate Communications to be sent to you until you inform us otherwise.
上述乙部的指示將適用於日後向 閣下發出的所有公司通訊，直至 閣下另行通知為止。
3. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this request form in order to be valid.
如屬聯名股東，則此申請表格須由在本公司股東名冊上就聯名持有股份而其姓名列首位的股東簽署，方為有效。
4. For the avoidance of doubt, we do not accept any special instruction written on this request form.
為免存疑，任何在此申請表格上手寫的額外指示，將不獲處理。

Please cut the mailing label and stick this
on an envelope to return this Form to us.
No postage stamp is required for local mailing

當 閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。
如在本港投寄，則毋須貼上郵票

Mailing Label 郵寄標籤

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼：10 GPO
Hong Kong 香港
XPeng Inc. (9868)